



California Academic Decathlon

State Finals ~ March 13 – 14, 2010

Volunteer Interest Form

Thank you for your interest in serving as a volunteer for the California Academic Decathlon.

1. Please download the form to your computer.
2. Select the volunteer positions of interest to you and complete the form. Special instructions and descriptions of each position are listed on the **Volunteer Positions and Responsibilities** sheet attached.
3. Print the form and mail it to the address below or send it as an electronic attachment to kscarberry@solanocoe.net.

Name: _____ Phone: () _____

Agency/Affiliation: _____ Title: _____

Mailing Address: _____

City: _____ Zip: _____

E-mail(s): _____

Comments: _____

- ◆ Have you ever volunteered at a regional or state Academic Decathlon before? No Yes
- ◆ If "yes," what year(s), and assignment(s)? _____
- ◆ Are you a former decathlete? No Yes If so, last year as an Academic Decathlete _____
- ◆ If so, what year(s) were you an Academic decathlete? _____
- ◆ Indicate the position(s) you would like to volunteer for below.
- ◆ A Continental breakfast and lunch will be provided for volunteers participating during morning and afternoon hours.

Select Areas You Are Willing To Volunteer By Checking The Box(es) Below.

<input type="checkbox"/> Arena Test Proctor, Saturday, March 13	<input type="checkbox"/> Essay Reader, Sunday, March 14
<input type="checkbox"/> Speech Judge, Sunday, March 14	<input type="checkbox"/> Super Quiz Proctor, Sunday, March 14
<input type="checkbox"/> Interview Judge, Sunday, March 14	<input type="checkbox"/> Super Quiz Assistant, Sunday, March 14
General Assistance	
<input type="checkbox"/> Saturday, March 13	Time available to volunteer: _____
<input type="checkbox"/> Sunday, March 14	Time available to volunteer: _____

Please return this completed form to us in one of the following ways:

Mail to: California Academic Decathlon 4522 Abernathy Road Fairfield, CA 94534	Complete online at: www.academicdecathlon.org Fax to: (707) 438-2667
E-mail form or your information to: kscarberry@solanocoe.net	

For more information, contact California Academic Decathlon at (707) 646-7601 or e-mail kscarberry@solanocoe.net.

DAYLIGHT SAVINGS TIME BEGINS SUNDAY MORNING.
DON'T FORGET TO SET YOUR CLOCKS AHEAD SATURDAY NIGHT!

Volunteer Positions and Responsibilities

March 13 - 14, 2010

Sacramento, California

POSITION	RESPONSIBILITIES	SPECIAL INSTRUCTIONS
<i>Saturday, March 13, 7:00 a.m. to 3:30 p.m.</i>		<i>Hyatt Regency Sacramento</i>
Arena Test Proctor	<ul style="list-style-type: none"> • Monitor a group of participants while they take timed written exams. • Distribute and collect test materials to assigned participants. • Maintain order/optimum testing conditions. 	<ul style="list-style-type: none"> • Attend mandatory orientation session held on morning of event. • Read materials.
General Assistance	<ul style="list-style-type: none"> • Assist where needed at Hyatt Regency Sacramento. 	<ul style="list-style-type: none"> • Attend mandatory orientation session held on morning of event.

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<i>Sunday, March 14, 7:30 a.m. to 4:00 p.m.</i>		<i>Hyatt Regency Sacramento</i>
Essay Reader	<ul style="list-style-type: none"> • Evaluate participant essays in accordance with predetermined set of criteria. 	<ul style="list-style-type: none"> • Study rubric and other materials sent prior to event. • Attend orientation training for Essay Readers on Saturday. • Read and evaluate essays.
<i>Sunday, March 14, 7:30 a.m. to 3:00 p.m.</i>		<i>CSU Sacramento</i>
Speech Judge	<ul style="list-style-type: none"> • Judge prepared and impromptu speeches (with two other judges) using guidelines provided. • Ensure that participants are in the correct room. • Ensure that participant enters/leaves room at scheduled time. 	<ul style="list-style-type: none"> • Attend mandatory orientation for judges on day of event. • Read materials sent prior to event. • Pick up packet at registration.
Interview Judge	<ul style="list-style-type: none"> • Conduct structured interviews (with two other judges) for approximately 20 participants. • Evaluate each participant's performance in accordance with predetermined criteria. 	<ul style="list-style-type: none"> • Attend mandatory orientation for judges on day of event. • Read materials prior to event. • Pick up packet at registration.
General Assistance	<ul style="list-style-type: none"> • Assist where needed during the Speech & Interview competition. 	<ul style="list-style-type: none"> • Attend mandatory orientation session held on morning of event.

<i>Sunday, March 14, 3:45 p.m. to 7:45 p.m.</i>		<i>Memorial Auditorium</i>
Super Quiz Proctor	<ul style="list-style-type: none"> • Monitor one school's team of participants. • Correct participants' answer sheets. 	<ul style="list-style-type: none"> • Attend mandatory orientation on day of event.
Super Quiz Assistant	<ul style="list-style-type: none"> • Assist where needed at Super Quiz event. 	<ul style="list-style-type: none"> • Attend mandatory orientation on day of event.

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